



Weston SCHOOL DISTRICT

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Notice of Policy and Instruction Committee Meeting of the School District of Weston Board of Education Jt. #1, Village of Cazenovia, Towns of Henrietta, Willow, Westford, Richland County, Village of Lime Ridge, Towns of Washington, Ironton, Bear Creek, Franklin, Woodland, Sauk County, Cazenovia, WI (WESTON SCHOOL DISTRICT)

PUBLIC NOTICE is hereby given that the Weston Board of Education will hold a Policy and Instruction Meeting on **Monday, December 10, 2018 at 5:00pm; in the High School Library**, Township of Ironton, Sauk County, WI.

1) AGENDA ITEMS

Call to order & Roll Call

Proof of giving notice of meeting

Present: Carrie Heiking, Marie McCormick, Chuck Keller, Stephen Guenther, Molly Kasten

2) DISCUSSION ITEMS

1) Meeting Agenda Policy Review

➤ Meeting Agendas procedures

- Reviewed policies of meeting agenda procedures. Add to Bylaw 01561.01 to include locations of postings to include Soltwedel's Store, Cazenovia; Post Office, Lime Ridge, WI; and Post Office, Hillpoint, WI; Outside door of Weston High School.
- Per Dr. Guenther, agenda for regular meeting put together by Superintendent and Board President. Committee meeting agendas put together by committee chairs. Administrative Assistant to post agendas and ensure board packets are ready.
 - Paper and electronic posting
 - Delivery of board packet
- Look into moving board packet into BoardDocs.
- Delivery of board packet when agenda at the latest, Friday 3:00 P.M prior to meeting. Unless in the instances where a special or emergency meeting is required.

2) Annual calendar of topics for meeting agendas.

- Schedule of when items become available; to help better set up future meetings.

3) Instituting a "Barrier List"

- Talking points to help us work to overcome issues and obstacles we are facing as a district.

4) Policy discussion on capacity to speak/testify to elected officials

- Steve to follow up to locate policy in regards to protection of district administrator when speaking with elected officials.

5) Org Chart/ distribution of duties progress discussion

- Nothing to list at this time.

6) Discussion on SMART goals for policy and instruction

7) Using testing data and other metrics to set measurable goal

- Tabled items 6 & 7 until January 14, 2019 meeting.

3) Adjourn

Chuck moved to adjourn. Marie McCormick seconded.